

# Douglass Project for Rutgers Women in Math, Science and Engineering

## SUMMER STAFF POSITIONS

Note: All applicants must be mature, responsible and organized undergraduate and/or graduate women, preferably majoring in math, science engineering or technology, and able to live on campus during the program dates.

### RESIDENT ASSISTANT

Responsible for working with the site coordinator and the program coordinators in accompanying students to their classes, assisting in labs, attending field trips, planning banquet activities and coordinating nighttime activities. Compensation includes a stipend, room and board and all field trip activities.

### SITE COORDINATOR

Responsible for assisting program coordinators in the planning, scheduling and executing of all program activities; supervises the resident assistants and all activities in the residence hall and **requires hours per week of paid office work prior to program and may require two weeks after the program completion.** Compensation also includes a stipend, room and board and all field trip activities during program dates.

## DOUGLASS PROJECT SUMMER PROGRAMS

### Douglass Science Institute Program Series (DSI) July 6, 2008 – August 1, 2008

DSI is a four-year summer residential program for young women that begins the summer before they enter 9<sup>th</sup> grade. Participants explore a variety of areas including biology, chemistry, technology, environmental and marine sciences, engineering, physics, and mathematics. During exciting hands-on labs, workshops, and field trips, students explore new horizons in these technical areas and find how to build a future around them. Participants also learn about career options in math, science, and engineering by talking with undergraduates, Rutgers University faculty, and women working in the corporate world. The program aims to create an exciting a supportive environment to nurture students intellectually, creatively, and socially. Participating students are encouraged to share their ideas and work cooperatively with new friends both in the classroom and through informal group activities.

**1 Site Coordinator - Start Date – Monday, June 9, 2008 10–20 hours per week until program start date/2 weeks @ 10-20 hours per week post program.**

**4 Resident Assistants - July 6, 2008 – August 1, 2008**

### Project SUPER Career Exploration Orientation – July 7 – July 11, 2008

Project SUPER (*Science for Undergraduates: A Program for Excellence in Research*): This enrichment program, for undergraduate women pursuing careers in math and science, provides peer and faculty mentoring, an undergraduate credit-bearing-course "Introduction to Scientific Research," and undergraduate research experiences in science, math, engineering and technology as well as a myriad of activities and support services designed to assist in academic, career/professional and personal development. The program also encourages participants to continue their studies in these fields by enrolling in Master's and Ph.D. programs. Project SUPER is open to all first-year students at Douglass College and affiliates of Douglass College from the School of Engineering or the College of Pharmacy at Rutgers-New Brunswick.

**2 Site Coordinators - Start Date – Monday, June 16, 2008 10 hours per week until program start date**