



Asian American Cultural Center ♦ Livingston Campus
49 Joyce Kilmer Avenue ♦ Piscataway, NJ 08854
Phone: 732/445-8043 ♦ Fax: 732/445-8044

E-mail: aacc@rci.rutgers.edu ♦ Website: www.aacc.rutgers.edu

AACC Materials Request Form

Name of Organization: _____

Title of Event: _____

List of Materials:

Name	Quality	Quantity (when Pick-up)	Quantity (when Return)

Date Pick-up: _____ AACC Staff signature: _____

Date Return: _____ AACC Staff signature: _____

Contact Information (Student Group's Representative):

Name: _____ Phone: _____

Email: _____ Fax: _____

Preferred method of contact: E-mail or Phone

(Name of Representative) _____, (Position) _____ of
(Organization) _____ will be responsible for all expenses, damage,
and services for these materials. A deposit of \$ _____ will be given to the Asian
American Cultural Center. Upon returning the items and damage-free, the deposit will be
returned or destroyed.

Signature _____

Date _____