

ARTSYS: A QUICK GUIDE

“ARTSYS” is the Articulation and Evaluation System. It was designed initially to help students intending to transfer to Rutgers from NJ Community Colleges plan their academic work. Many current Rutgers students use it to determine whether or not summer courses will transfer. Essentially, all courses offered by the community colleges have been evaluated to determine if credit can be awarded, and if there is a Rutgers equivalent. To use ARTSYS, go to <https://brant.rutgers.edu/artweb/chgri.cgi>. You’ll see a screen that looks like this:

Sending Institutions	Receiving Institutions
All Sending Institutions <input type="button" value="v"/>	All Receiving Institutions <input type="button" value="v"/>
<input type="button" value="Submit"/>	

Use the pull-down menus to indicate the school where you are intending to take the course (“Sending Institution”), and your college (“Receiving Institution”), then click on the submit button. In this example, we’ve used Ocean County College and Douglass. You will now see:

Ocean County College to Douglass College

Enter Course ID (example: ENG111)

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Institutions

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Enter the course code exactly as it appears in the catalog from that school. Here we are using “Sp251”, called Intermediate Spanish in OCC’s catalog. We want to see if it is equivalent to the Intermediate Spanish (01:940:131) offered at Rutgers. After typing in the course code, hit the “Look Up Course” button. As you can see in the screen below, the course equivalent, number of degree credits granted, and whether or not the course will transfer are indicated.

Course Look-up Results

Sending Institution: Ocean County College			
Course ID: SP251	Title: Intermediate Spanish I		
Minimum Credit: 03.00	Maximum Credit: 03.00		
GenEd Area(s): Humanities and Arts			
Course Status: Active	Repeatable for Additional Credit: N		
Receiving Institution: Douglass College			
Equivalency: 01940131 (INTERMEDIATE SPANISH)		Minimum Grade:	
Minimum Credit: 03.00	Maximum Credit: 03.00	Transferable: Y	
GenEd Area(s): Foreign Language (Area IIB)			

1. Core courses and writing proficiency cannot be taken outside of RU-New Brunswick
2. You must earn a grade of “C” or higher to earn credit for a course; credit cannot be awarded until the official transcript is received by the Office of Academic Services
3. No credit will be awarded unless prior approval was obtained