

Orientation Assistant Application
Greeters & Student Guides August 2001

Applications are to be returned to Kim Owens, via email (kowens@rci.rutgers.edu) or mailed to the Office of New Student & Diverse Community Programs, 35 Nichol Avenue, New Brunswick, NJ 08901. Applications will be accepted until all positions are filled.

All Applicants Complete this Portion of the Application. Please Write LEGIBLY!

_____	_____
Last Name	First Name
_____	_____
Student ID Number	Current Phone Number
_____	_____
DPO	email address

Summer Address: _____

Summer Phone Number _____

Do you have regular access to email during the summer? Yes No

If "yes," can you receive attachments (e.g. Word files)? Yes No

If "yes," may we send final information regarding training/move in to you via email?

Yes No

What is your summer email address? _____

For which position(s) are you applying (Note: priority consideration will be given to students applying for both positions)?

Greeter Student Guide

Using the position descriptions provided in the information brochure, please answer the questions on the next page. Complete only the section(s) for which you are applying.

Greeter

Have you participated in the Greeter Program before? ___ Yes ___ No

If yes, what position did you hold (please describe if you do not remember the name)?

If yes, would you like to have the same position this year? ___ Yes ___ No

Do you have a condition that prevents you from lifting or carrying objects? ___ Yes ___ No

Would you like to be considered for a supervisory position? ___ Yes ___ No

If yes, please describe what experience **and** skills you have that would make you a good candidate for a supervisory position. Include in your answer an example of how you might handle 1) an upset parent and 2) a fellow Greeter who was not performing her duties. You may attach an additional sheet of paper if needed.

Student Guide

Assignments will be made on a first-come, first-served basis.

Have you participated in the Student Guide Program before? ___ Yes ___ No

If yes, to which residence hall were you assigned? _____

If yes, would you like to be assigned to the same residence hall this year? ___ Yes ___ No

I want to be assigned to the following residence hall (Please rank in order of preference):

___ Corwin ___ Gibbons ___ Katzenbach ___ Lippincott ___ Woodbury/Bunting-Cobb

Each Student Guide will be assigned a partner. If you wish to be paired with a specific person, please write her name on the line below. Every effort will be made to assign you to the same area.

Please answer the following questions:

What would you like to gain from the Student Guide experience? _____

A major part of the Student Guide's responsibility is getting new students to orientation events. How would you deal with students who are resistant to attending events? _____
