

Under the University Code of Student Conduct (UCSC), Parts 63 – 72, you may appeal the finding and/or sanction in your judicial case. **You have ten working days from the date of the letter confirming your sanction to file an appeal.**

You may file an appeal in the following circumstances:

1. Your sanction is grossly disproportionate to the offense. (UCSC 69 (a))
2. You have discovered new and significant evidence which could not have been discovered by a properly diligent respondent before or during your original hearing or disciplinary conference. (UCSC 69 (b))
3. There occurred procedural errors or errors in interpretation of University regulations so substantial as to effectively deny you a fair hearing or disciplinary conference. (UCSC 69 (b))
4. The finding of the original hearing board or judicial officer was arbitrary and capricious (without basis in fact; decided on whim or emotion). (UCSC 69 (b))

The appeals committee will consider your appeal based **only** upon the above criteria. Your appeal will be decided on the basis of your written statement, the case file, and any statements submitted by the complainant, judicial officer, and hearing officer (if applicable). An appeal is **not** a new hearing; the appeals committee will not meet with the parties involved or re-hear your case.

Your appeal will be heard by the appeal committee at your regional campus. The committee consists of three members: a faculty representative, an administrative representative, and a student representative. You will be notified by mail when the meeting of the appeals committee has been scheduled.

The appeals committee may:

- Affirm the finding and the sanction.
- Affirm the finding and remand the sanction to the Vice President for Student Affairs for reconsideration. In this case, the Vice President may not increase the original sanction.
- Remand the finding to the original hearing board or judicial officer.
- Remand the finding to a new hearing board or judicial officer.

You will be notified by mail of the committee's decision. You will retain your student status until the appeal process is complete.

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1. Attach a written statement outlining your reasons for appealing. Include any supporting evidence.

2. Indicate which of the above grounds (see items 1 – 4 above) forms the basis for your appeal:

**1   2   3   4   (circle all that apply)**

3. Sign and date this form, indicating that you have read and understand the above information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name (print) \_\_\_\_\_