Enhancements to the Payroll Distribution Report (New)

The GL Posting Date has now been added to the Payroll Distribution Report (New)!

This will make it easier to reconcile payroll transactions including salary reallocations in the Payroll Distribution report to the Fund Source Detail (SD) report. In addition, the Payroll Distribution Report (New) has four worksheets which have been renamed slightly to better describe the purpose of each report.

**By Fund Source- FY by GL Posting Date worksheet** provides payroll details for a fund source for the fiscal year. This report will list transactions by the date the transactions post to the General Ledger.

**By Fund Source worksheet** lists payroll transactions that posted to the General Ledger for a specific fund source using a GL posting date range as a parameter. Other date parameters have also been added and can be used if you choose. The complete list of date parameters are:

- **Date type 1** – GL Posting date – Default Date (The date the original payroll transaction or redistribution transaction posted to the General Ledger)
- **Date type 2** – Check date (The date the payroll check was issued)
- **Date type 3** – Payroll period end date (The end date for a payroll cycle. In the case of salary payroll, the check date and the pay period dates are the same. For hourly payrolls, the check date is one week after the payroll period end date)
- **Date type 4** – Redistribution date (The date the Salary and Wage Redistribution and Justification (SWRJ) was processed and posted to the General Ledger)

**By Employee & Date Range (Detail) worksheet** provides original payroll transactions using specific date types such as the GL Posting date, for a specific employee. Other date parameters can be used as described above.

**By Employee & Pay Period End Date Range (Summary) worksheet** provides a payroll summary for a specific employee during a specific pay period date range.