

Philosophy 104
Excused Absences

As explained on the “Attendance Policy” and “Information on i>Clicker Quizzes” pages of the course website, the grading system for the i>Clicker quizzes is structured so that a student who misses FOUR lectures can still get a grade of 40 (the highest possible A grade) for the 20% of the final course grade that depends on i>Clicker quizzes. These are your 4 “free passes” for absences from lecture. You also have two “free passes” for absences from discussion sections.

An absence is an “excused absence” if it falls into one of the following categories:

- 1) You are absent because you are observing a religious holiday
- 2) You are absent because you are ill *and have a letter confirming this from a health care provider or from the office of the Dean of your college*
- 3) You are absent because of a serious family problem *and have a letter confirming this from the office of the Dean of your college.*

It is expected that students will use their “free passes” for their first four excused absences from lecture and for their first two excused absences from discussion section. If you have MORE THAN FOUR excused absences from lecture or MORE THAN TWO excused absences from discussion section, we will adjust your grade in a way that ensures there is no grade penalty for these absences.

When you have an excused absence, you should print a copy of the form below and ask Professor Stich to sign it. You should keep these signed forms until the end of the term. If, at the end of the term, you have MORE THAN FOUR excused absences from lecture or MORE THAN TWO excused absences from discussion section you should give the signed forms to your TA or to Professor Stich. That’s all you need to do. We will make the appropriate adjustments in your grade.

EXCUSED ABSENCE FORM

Name (Print Clearly!) _____

Section # _____

Absent from Lecture on _____; Absent from Section on _____

Reason for Absence:

_____ Religious Holiday (Specify holiday and date) _____

_____ Illness (confirmed by a letter from a health care provider or the Dean’s office)

_____ Serious family problem (confirmed by a letter from the Dean’s office)

Approved by Professor Stich _____