Parking and Transportation Services Information

Rutgers – New Brunswick Campuses 2002 – 2003

This brochure provides important information pertaining to the rules and regulations governing the use of Rutgers University parking permits, lots, and transportation options.
Table of Contents:

Parking and Transportation Office Information .......................... 4
Parking and Transportation Office .......................................... 4
Office Hours ........................................................................... 4
Mass Transit Connections .......................................................... 4
New Brunswick Residential Parking Permits .............................. 4
Parking .................................................................................. 5
Parking Overview .................................................................... 5
Areas of Jurisdiction ................................................................ 5
City of New Brunswick Residents .............................................. 5
General Rules and Regulations .................................................. 5
Registration ............................................................................ 5
Vehicle Registration .................................................................. 5
Parking on University Property .................................................. 5
Marked Stalls .......................................................................... 6
Responsibility For University Parking Violations ....................... 6
Uncovering Vehicles ................................................................ 6
State Registration Laws ............................................................ 6
Vehicles With Unpaid Tickets .................................................... 6
Restricted Parking .................................................................... 6
Signs and Markings .................................................................. 6
Restrictions in Gated Lots .......................................................... 6
Change in Status ...................................................................... 7
Disabled Vehicles .................................................................... 7
Storage of Vehicles .................................................................. 7
Park and Ride .......................................................................... 7
Parking Permits ....................................................................... 7
Use of Counterfeit or Altered Permits .......................................... 7
Metered Stall ......................................................................... 7
Temporary Closure of Parking Areas and Roadways .................. 7
Snow Removal Operations ........................................................ 7
Notes of Explanation .................................................................. 7
Park and Ride Operations .......................................................... 8
Parking In Handicapped Stalls .................................................... 8
Parking In Loading Zones ........................................................ 8
Enforcement ............................................................................ 9
Violations ............................................................................... 9
Fine Payments ........................................................................ 9
Appeals .................................................................................. 9
Towing of Vehicles ................................................................... 10
Sold or Traded Vehicles ............................................................. 12
Employee Permits ..................................................................... 11
Employee Permit Fees .............................................................. 11
Newly Hired Employees ............................................................ 11
Temporary Staff ...................................................................... 11
Motorcycles ............................................................................ 11
Gate-Entry Cards ..................................................................... 11
Employee Refund Policy ............................................................ 11
Sabbatical Leave ....................................................................... 12
Special Services .............................................. 12
Guest Permits .............................................. 12
One Day Permits .................................................. 12
Student Permits ............................................ 13
Residents ....................................................... 13
Commuters ..................................................... 13
Student Permit Fees ....................................... 13
Motorcycles ................................................... 13
Student Refund Policies .................................. 14
Full Refund Policy ........................................... 14
Fifty Percent Refunds ....................................... 14
Additional Services ......................................... 14
Parking Restriction Waivers ................................ 14
Additional Parking ........................................... 14
Guest Permits .................................................. 14
Temporary Permits ............................................ 15
Proper Display of Permit ........................................ 16
Hangtags ......................................................... 16
Window Stickers .................................. 16
Dashboard Permits ........................................ 16
Bumper Sticker ................................................ 16
Other Services ................................................. 17
Rented Vehicles .............................................. 17
Service Permits ................................................ 17
Lost or Stolen Hangtags .................................. 17
Replacement of Sold or Traded Vehicles ............. 17
Summer Session Students .................................. 17
Handicapped Parking ....................................... 17
Motorcycle Parking .......................................... 18
Transportation Overview ................................... 19
Intercampus Bus System ..................................... 19
Library Shuttles .............................................. 19
“Knight Mover” Shuttle ..................................... 19
Alternate Schedules ......................................... 19
Bus/Rail/Bicycling ......................................... 20
Carpooling/Vanpooling ..................................... 20
Handicapped Van Transport ............................. 20
Parking and Transportation Information
Rutgers Parking and Transportation Services
26 Mine Street – College Avenue Campus
New Brunswick, NJ 08901-1182

Parking and Transportation Office:
Phone: 732-932-7744
Fax: 732-932-1450
E-Mail: parktran@rci.rutgers.edu
Web Site: http://parktran.rutgers.edu
Bus Schedules and Information: 732-932-7817
Bus Tracking Web Site: http://whereismybus.com
Bus Comments and Questions: 732-932-ABUS (2287)

Office Hours (during academic year):
Cashier Office Hours: 8:30 am-4:00 pm Monday through Friday
Administrative Office Hours: 8:30 am-4:30 pm Monday through Friday

(Summer and holiday hours may vary)

Mass Transit Connections - For information about connecting service call:
NJ Transit: 1-800-772-2222 http://www.njtransit.com
Suburban Bus Company 732-249-1100 http://www.suburbantransit.com
Amtrak: 1-800-523-5700 http://www.amtrak.com

For information regarding New Brunswick residential parking permits and New
Brunswick issued citations, please contact the New Brunswick Parking Authority at 732-
545-3118. For a list of additional phone numbers related to the city of New Brunswick,
go to http://www.newbrunswick.com/citylinks/information/directory.asp.
PARKING

Overview
The university maintains various parking facilities to meet the needs of faculty, staff, students, and visitors. These include parking lots and decks, metered parking spaces, access-controlled lots and restricted lots. The university does not assume responsibility for security of contents while parked on university property.

Areas of Jurisdiction
The information contained within applies to all university properties, lots, and roadways on the New Brunswick/Piscataway campuses. However, on the College Avenue campus, the city streets and city meters are not Rutgers property. The city of New Brunswick’s restrictions and regulations apply in these locations.

City of New Brunswick Residents
Rutgers faculty, staff, or students who reside in the College Avenue campus area in private apartments, houses, or fraternity/sorority houses are commuters to the University. Street parking permit requests should be made to the New Brunswick Parking Authority at 1 Penn Plaza, Ferren Mall or by calling 732/545-3118.

I. GENERAL RULES AND REGULATIONS

Parking on Rutgers University property is by permit only on University business, at all times. Parking rules and regulations are in effect 24 hours every day. Violators are subject to ticketing, towing at owner’s expense, forfeiture of all fees paid, revocation of parking privileges and/or judicial action.

A. Registration
Registration and display of valid Rutgers parking permit (both hangtag and sticker) is required at all times for all vehicles parked within the jurisdictional areas of Rutgers University. Faculty, staff and students must register any vehicle they intend to bring on campus.

B. Vehicle Registration
Vehicle registration with Parking and Transportation Services is a personal obligation. Non-receipt of registration materials does not excuse failure to register. Vehicles are to be registered for an individual’s personal use only. Registering a vehicle for another person’s use through false information constitutes fraud.

C. Parking on University Property
Parking on university property is permitted for university business only. The purchase of a parking permit provides the privilege of parking on campus. Availability of parking stalls is not guaranteed with a parking permit. Non-availability of space in specific stalls or lots does not excuse illegal or improper parking. Legal alternatives should be sought in other lots. Other illegally parked,
non-ticketed vehicles do not excuse illegal parking and do not indicate that
parking rules are not in effect.

D. **Marked Stalls**
Marked stalls are provided in all lots. All vehicles must be parked entirely within
a marked stall. Absence of stall marking indicates “no parking”.

E. **Responsibility For University Parking Violations**
The vehicle registrant, regardless of the driver or owner, assumes responsibility
for all university parking violations issued to a vehicle. Violations on an
unregistered vehicle with the Parking and Transportation Services, are the
responsibility of the vehicle owner registered with the state Department of Motor
Vehicles. Penalties may be passed on to the individual associated with the
vehicle if tickets are not paid promptly.

F. **Uncovering Vehicles**
The university has the right to uncover vehicles (i.e., motorcycle covers) to
determine whether they are registered with Parking and Transportation Services
and are displaying a valid parking permit.

G. **State Registration Laws**
State registration laws must be abided by while parked on university property.
Permits are issued for registered vehicles only. Use of a permit on an unregistered
vehicle, or a vehicle registered solely to another person, is invalid. Rutgers
University Police Department (RUPD) will tow vehicles without valid state
license plates or inspection stickers.

H. **Vehicles With Unpaid Tickets**
Vehicles with unpaid tickets are subject to towing without notice at the owner’s
expense. Campus parking privileges may also be revoked. Unpaid parking tickets
will result in denial of the right to register a vehicle to park on campus; for
students, holds may be placed on records including transcripts, diplomas and/or
academic registration.

I. **Restricted Parking**
No parking is permitted from 2:00 am to 6:00 am in some areas on the College
Avenue and Cook campuses. Please read all signs carefully.

J. **Signs and Markings**
Signs and markings are provided in the interest of parking control and life safety
and must be obeyed. Removal or damage of such signs or markings is illegal.
Perpetrators are subject to arrest and prosecution. Yellow curbs and markings
indicate “no parking”.

K. **Restrictions in Gated Lots**
Restrictions in gated lots are in effect at the times indicated on signs at lot
entrances, even when gate arms are in the “up” position.
L. **Change in Status**  
Change in Status (i.e., from resident to commuter) must be reported to the Parking & Transportation Services office immediately. A review will be made to determine the need for change of parking assignment.

M. **Disabled Vehicles**  
Disabled vehicles must be reported to the university police. Disabled vehicles should not obstruct traffic flow or endanger safety. The vehicle must be removed as soon as possible, not longer than 24 hours after the vehicle became disabled. Permission may be obtained from Parking and Transportation to leave the vehicle for longer periods, but that permission must be renewed every 24 hours. Disabled vehicles not reported or re-reported will be towed.

N. **Storage of Vehicles**  
Unregistered vehicles or vehicles involved in motor vehicle accidents causing the vehicle to be inoperable shall not be stored on University property. Vehicles will be removed from University property at owner’s expense.

O. **Park and Ride**  
University property shall not be used for commuting by public transportation or non-University business (Park and Ride). Violators will be ticketed and/or towed from University property.

P. **Parking Permits**  
Parking permit remains the property of Rutgers. If altered or duplicated, the permit will be retrieved from the vehicle.

Q. **Use of Counterfeit or Altered Permits**  
Use of counterfeit or altered permits is prohibited.

R. **Metered Stall**  
Metered stalls are provided for the convenience of visitors to the university and in some marked areas for short term parking for Official departmental business.

S. **Temporary Closure of Parking Areas and Roadways**  
The temporary closure of a parking area is a right the university reserves for reasons of repair or safety. Vehicles found parked in areas that have been closed by barricades, signs, or notifications are subject to towing at owner’s expense.

T. **Snow Removal Operations**  
Snow removal operations are announced via campus media, radio station WRSU, and dormitory postings during snow accumulation conditions. Instructions regarding time and alternate locations to which vehicles are to be moved should be followed. Vehicle operators refusing to move their vehicles may be ticketed and towed at owner’s expense.

U. **Notes of Explanation**
Notes of explanation left on vehicles to excuse illegal parking are not honored.

V. Parking In Handicapped Stalls
Parking in handicapped stalls requires registration with PaTS and the display of proper identification from Motor Vehicle Services and PaTS at all times. Striped aisles adjacent to the parking stall are part of the stall and carry the same penalty for misuse. Properly identified vehicles are entitled to park free at any meter.

W. Parking In Loading Zones
Parking in loading zones is prohibited.
II. ENFORCEMENT

Parking regulations are enforced **24 hours, seven days a week**. Enforcement in problem areas is especially rigorous. Tickets payments are due upon receipt.

<table>
<thead>
<tr>
<th>Violation</th>
<th>Fine</th>
</tr>
</thead>
<tbody>
<tr>
<td>V2 Expired meter</td>
<td>$10.00</td>
</tr>
<tr>
<td>V5 Failure to obey signs</td>
<td>$20.00</td>
</tr>
<tr>
<td>V6 Restricted parking 2am-6am</td>
<td>$100.00</td>
</tr>
<tr>
<td>V14 No permit displayed</td>
<td>$50.00</td>
</tr>
<tr>
<td>V15 No sticker displayed</td>
<td>$50.00</td>
</tr>
<tr>
<td>V16 Failure to remove vehicle</td>
<td>$25.00</td>
</tr>
<tr>
<td>V23 Outside marked stall</td>
<td>$20.00</td>
</tr>
<tr>
<td>V42 Fire Zone</td>
<td>$100.00</td>
</tr>
<tr>
<td>V45 Driving/parking in prohibited areas</td>
<td>$20.00</td>
</tr>
<tr>
<td>V78 Fraudulent use of permit</td>
<td>$50.00</td>
</tr>
<tr>
<td>V79 Altered permit</td>
<td>$50.00</td>
</tr>
<tr>
<td>V85 Unauthorized lot</td>
<td>$20.00</td>
</tr>
<tr>
<td>V86 Handicapped stall</td>
<td>$100.00</td>
</tr>
<tr>
<td>V87 Fraudulent Registration</td>
<td>$50.00</td>
</tr>
<tr>
<td>V88 Lost/Stolen permit</td>
<td>$100.00</td>
</tr>
<tr>
<td>V89 Counterfeit permit</td>
<td>$200.00</td>
</tr>
<tr>
<td>V90 Hangtag not displayed</td>
<td>$2.00</td>
</tr>
</tbody>
</table>

**Fine Payments**

Payments for parking fines may be made online by [clicking here](#). Fines may also be paid by mail with a check or money order made payable to Rutgers, The State University of New Jersey. Mailed payments must be postmarked within 20 days of the date the ticket was issued. Payments received after 20 days of ticket issuance will result in an additional $5 processing fee for each ticket. Please send the actual ticket with the payment. Payments may also be made at the Parking and Transportation Services office using cash, check, money order, MasterCard, Visa, Discover, or the Knight Express card (only in person).

**Appeals**

Tickets may be appealed within ten days of the date the ticket was issued. After ten days, the right to appeal is lost and the violator is responsible for all fines associated with the ticket. Towing costs may not be appealed.

All appeals must be submitted in writing on an official [appeal form](#), available online or at the Parking and Transportation Services office. Returning a note with a ticket is not a valid form of appeal and both will be returned. One appeal form is required for each ticket. A $5 court cost is assessed for each upheld ticket.

A court appearance is optional for appeals; the magistrate’s decision is based on the appellant’s written statement. Appellants who do not appear in court will be
informed of the magistrate’s decision in writing. Appellants will be notified in writing of the scheduled court date and time and are expected to be on time. Postponements can be arranged by contacting the Parking and Transportation Services office at least 24 hours prior to the scheduled appearance.

The magistrate is empowered to reduce, adjust, remove, or uphold any penalties/fines associated with each ticket. The magistrate’s decision is binding. An appeal may be resubmitted, but will only be considered if new evidence is provided which may serve to alter or reverse the original decision. The magistrate will decide whether to accept or deny any resubmissions.

Appeals will not be considered for the following reasons:

- Lost ticket
- Parking illegally for a short time
- Ignorance of regulations
- Inconvenience of assigned parking area
- Unread or misunderstood signs
- Financial Hardship
- Expired Meter

**Towing of Vehicles**

Vehicles are subject to towing at the owner’s expense for any violation of university parking or registration rules. Towable offenses include, but are not limited to:

- Parking in marked fire zones
- Parking in Handicap stalls
- Outstanding balance over $100 due for unpaid tickets
- Use of a counterfeit/lost/stolen or altered permit.
- Use of a Rutgers permit obtained from anyone other than Parking and Transportation Services.
- Use of a permit obtained from Parking and Transportation Services by fraud.
- Refusal to remove vehicle during snow removal operations.
- Violation of rules and regulations as outlined in this booklet and as posted on the sign of each lot entrance.

Private companies contracting with the university provide towing. Cost of towing and storage is paid directly to the tow company. The university does not benefit monetarily from the towing of vehicles.

By law, after the tow mechanism is attached, the tow company is responsible for the vehicle even if it has not yet been removed from university property. Tow companies are expected to treat everyone professionally and courteously and to charge the contracted rates. All claims for damage must be made to the tow company directly. Complaints about rates or service may be made to the Asst. Director, Operations, at 732-445-2980.
III. EMPLOYEE PERMITS
Registration is conducted online in the fall (permit year begins January 1). All eligible employees on active payroll should register via the Internet starting in November. Payments may be made by credit card or payroll deduction. Faculty and staff with a record of unpaid tickets will not be issued a permit until tickets are paid. Permits are valid only until the date of expiration on hangtag and sticker, regardless of date of purchase. Coadjutants and teaching assistants will not receive fall registration materials automatically and should apply in person at the Parking and Transportation Services Office.

Permit Fees
- Faculty and Staff: Based on a percentage of salary. –[see permit fee chart]
- TA/GA: 0.1% of annual salary
- Coadjutants: $18.00
- Part-Time Lecturers: $18.00
- Fellows: $18.00
- Additional Vehicles: $4.00 each

Newly Hired Employees
Newly hired faculty and staff should contact their departmental benefits representative. This packet includes a permit application and temporary permit, which is valid until a permanent permit is issued. Written verification of employment, including salary, must be submitted prior to receiving the packet.

Temporary Staff
Temporary staff should apply in person at the Parking and Transportation Services office. Written verification of employment must be submitted to purchase a permit. Permit may be purchased by the semester or the year.

Fee: $30.00 per semester (fall, spring, summer) or $50.00 annually.

Motorcycles
Each motorcycle requires a separate permit. Motorcycles used as primary vehicles are charged full permit fee. Motorcycles used as an additional vehicle have a fee of $4.00

Gate-Entry Cards
Key cards for Assigned Gated Lots and key cards for Common Gated Lots are $3.00 each. Replacement fee: $3.00

Employee Refund Policies
Requests for refunds must be submitted in writing to the Parking and Transportation Services office and must be accompanied by documented evidence of departure from the university. The hangtag and all stickers must be returned as well. Refund request forms
are available at the Parking & Transportation office, as well as online. Refunds requests for stickers and/or keycards will not be accepted.

50-Percent Refund
Requests may be made under one of the following conditions:
• Departure from the university within the first six months of the permit year. Written verification of resignation or termination is required.

• Sabbatical from the university. Employees who will be absent from the university for sabbatical leave after July 1 of a permit year should contact the Parking and Transportation Department with a written request from the Dept. Head, along with their hangtag and sticker. A new permit must be purchased when returning to the university.

Accordingly, employees who are absent from the university until after July 1 of the permit year may purchase their permit for one-half the yearly rate. These employees can purchase their permit starting in July.

Sold or Traded Vehicles
No refunds are given on stickers issued to vehicles that will no longer be parked on campus.

Special Services
Guest Permits
Faculty and staff may request a guest permit for visitors staying one or two days. Guest permits must be requested in person, with the guest’s name, address, and license plate number. Guests might not have the same lot assignment as their host.

One-Day Permits
Each Rutgers department is eligible to receive one-day courtesy permits to distribute to campus or departmental visitors. These permits are not to be used by any Rutgers faculty, staff, or students. They must be filled out properly to avoid ticketing of vehicles. Each permit may be used for one day only. Departmental representatives have been established to distribute these permits to visitors.
IV. STUDENT PERMITS
Mass registration occurs in the summer, students may register online or request by mail. The permit year begins September 1st of academic year. Students with a record of unpaid tickets will not be issued a permit until tickets are paid.

Residents
A resident student’s ability to have a car on campus is determined by their college affiliation and the regulations particular to that college. Students who reside out-of-state may have a car on campus. Resident student parking assignments are made to specific lots according to a student’s on-campus residence. From 8:00 am to 4:00 pm, a resident student having a car on campus must park in their assigned lot and use the intercampus bus system for travel on the same or any other campus. Visit our website for information regarding your specific parking assignment.

From 4:00 pm to 8:00 am, resident students may park in any commuter and some unrestricted faculty/staff lots, except on the College Avenue campus. Please review specific restrictions on the signs at lot entrances.

University Center at Easton Ave.
These apartments are part of the Rutgers housing system. Residents will receive the same type of lot assignment as any other College Ave. resident, or they may purchase a permit for the on-site parking deck. This permit is available by the year or the semester and is sold on a first-come-first-serve basis.
Full Year Fee: $450.00
½ Year Fee: $225.00

Commuters
Commuter students parking assignments are made according to school affiliation. From 8:00 am to 4:00 pm, commuter students must park in their assigned zone only and use the intercampus bus system for travel to other campuses. From 4:00 pm to 2:00 am, commuter students may park in any commuter lot and some unrestricted faculty/staff on any campus. Please review specific restrictions on the signs at lot entrances. Visit our website for information regarding your specific parking assignment.

Permit Fees
Full-time/Part-time Commuters Students: $80.00
Resident Students: $80.00
Night Only (allows parking after 4pm only): $50.00
Additional Vehicles: $4.00 each
Motorcycles
Each motorcycle requires a separate permit. Motorcycles used as primary vehicles are charged full permit fee. Motorcycles as additional vehicles have a fee of $4.00.

Student Refund Policies
Requests for refunds must be submitted in writing to the Parking and Transportation Services office and must be accompanied by documented evidence of withdrawal from the university. Hangtags and all stickers must be returned. Refund request forms are available at the Parking & Transportation office, as well as online.

Full Refunds
Requests may be made under the following condition:
- Withdrawal from all classes completed within two weeks of the beginning of the fall semester. A written refund request must be made within those first two weeks.

50- Percent Refunds
Requests may be made under one of the following conditions:
- Withdrawal from all classes completed two weeks after the beginning of the fall semester and until the second week of the spring semester. A written refund request must be made no later than February 1 of the current year.

- Attending only the fall semester of the academic year. A written refund request must be made no later than February 1 of the current year.

Sold or Traded Vehicles
No refunds are given on stickers issued to vehicles, which will no longer be parked on campus.

Special Services
Additional Services
The following items are additional services available only by written request and pending approval. Forms can be obtained at our web site or office. A fee is assessed for requests that are reviewed and approved.

- Parking Restriction Waivers: for students living on campus, ineligible for a permit, who have extenuating circumstances. Please see website for specific information. Fee: $100.00 (plus the cost of the parking permit)

- Additional Parking: for students who have a valid parking permit and are requesting additional parking privileges due to extenuating circumstances. Reasons of having back-to-back classes will not be approved. Fee: $25.00
Guest Permits
Students may request a guest permit for visitors staying one to two days. Visitors are defined as persons not affiliated with Rutgers in any way. Either student or guest must request Guest permits, with the guest’s name, address, and license plate number. Guests may not necessarily be given the same parking assignment as their student host. There is a $5.00 charge per day for these guest parking passes.

Temporary Permits
Students who are eligible, but do not normally have a vehicle on campus, may purchase a temporary permit for short periods. Students who are not eligible to have a car on campus may also purchase a temporary permit for up to five days. All tickets must be paid on the vehicle(s) that the temporary permit is being issued to. Students who are abusive with their temporary permit purchases may lose their permit privileges. Cost for a temporary permit is $5.00 a day.
V. **Proper Display of Permit**

A Rutgers parking permit is a two-part system: a hangtag to be suspended from the rearview mirror plus a small color-matched window sticker. Registrants may register as many additional vehicles as needed (at a reduced rate) and will be given a sticker for each vehicle, but only one hangtag. Multiple registered vehicles may not be on campus at the same time. The hangtag must be transferred to whichever vehicle will be used on campus that day. Both the hangtag and window sticker must be displayed on the vehicle.

**Hangtags**
Hook the tag to a part of the rearview mirror with the number/colored side facing out. If the hangtag cannot be fully viewed from the rearview mirror, you must drop the hangtag down using a piece of string or rubber band. The permit must be able to be seen from the front of the car.

**Window Stickers**
Window stickers must be permanently affixed to the left side rear window, regardless of tint on the window. Stickers taped to the window are invalid.

**Dashboard Permits**
Dashboard permits must be displayed on the driver’s side of the dash and legible through the windshield.

**Soft-Top Jeeps and Motorcycles (Bumper Sticker)**
If vehicle is a motorcycle or soft-top jeep, place bumper sticker on the left side of fork or left side of rear bumper.
VI. OTHER SERVICES

**Rented Vehicles**

Employees and students needing to bring rented or borrowed vehicles on campus for one day, due to service of their registered vehicle, should contact the Parking and Transportation Services office. A short-term rental (less than 2 weeks) requires a dashboard permit issued from our office. Rentals over two weeks must be registered with our office. Unreported vehicles are subject to ticketing.

**Service Permits**

Service permits are available for consultants and vendors working at the university. They are available for purchase at the Parking and Transportation Office. Vehicle registration cards are required for issuance.

Service Permit Fee: $10.00

**Lost or Stolen Hangtags**

Employees and students are urged to lock their parked vehicles to protect against theft. The university is not responsible for lost or stolen hangtags. Lost or stolen hangtags should be reported to Parking and Transportation Services immediately. Vehicles found using a permit, which has been reported as lost or stolen will be towed, even if used by the original permit holder.

Hangtag Replacement Fee: $10.00

**Replacement of Sold or Traded Vehicles**

No refunds are given on old stickers. New and/or replacement stickers must be registered as additional vehicles. It is not necessary to return remnants of old sticker to purchase a replacement.

**Summer Session Students**

Students whose permits expire August 31st need not register for Summer Session parking. Students who did not register a vehicle prior to Summer Session may do so during the reading period. All student permits will be valid in all student lots during Summer Session. In addition, some unrestricted faculty/staff lots will be open to students. Visit the Parking and Transportation Services website for parking permit fees and a summer parking lot list.

**Handicapped Parking**

A Rutgers parking permit must be purchased in order to receive handicap or other parking privileges for medical reasons. Handicapped parking is available on all campuses. Please submit a copy of a handicapped placard and ID card to receive a handicap sticker. These are requested to ensure a sufficient number of accessible spaces are available in appropriate locations. **Handicapped parking sticker is issued to the Rutgers registrant only.** Additional parking is available for temporary medical conditions. Submit medical documentation, including the time limit of the condition that impairs mobility.
Motorcycles
Designated motorcycle areas are located throughout the New Brunswick campuses near the following areas:
College Avenue Deck
Douglass Deck
Newell Apartments
Lot 11 – College Avenue Campus
Lot 105 – Livingston Campus
TRANSPORTATION

Intercampus Bus System
The intercampus bus system provides service throughout the five New Brunswick/Piscataway campuses. It is available to members of the university community and surrounding communities. Each bus is marked with the route designation letter on the front and rear windows. No music, smoking, or food is permitted on buses. Questions regarding bus routes should be directed to the bus dispatcher at 732-932-7817 or by calling Parking and Transportation Services. Bus comments should be reported to 732-932-2287.

To find up-to-the-minute campus bus information visit http://www.whereismybus.com

Library Shuttles
The Library Shuttles loop the Busch and Cook/Douglass campuses, providing service to dormitories and the libraries. They run every half hour from 7:30pm to 2:00am, seven days a week throughout the academic year. For more information, call 732-932-7744 or visit our website.

“Knight Mover” Shuttle
The Knight Mover Shuttle provides individualized service from all New Brunswick campus locations after the intercampus buses cease to operate. To request transportation to their on-campus or nearby destination call the university police from a campus emergency phone or at 932-9230. Service is available between 2:00am and 7:00am (Monday, Tuesday, Wednesday and Sunday) and between 3:00am and 7:00am (Thursday, Friday, and Saturday). This service is available seven days a week.

Alternate Schedules
Bus schedules change during exam periods, special events, breaks, and summer session. Contact the Parking and Transportation Services office or bus dispatcher for a listing of revised schedules.

Bus/Rail/Bicycling
The New Brunswick campuses of Rutgers University are served by a broad range of bus and rail lines, including the NJTRANSIT Northeast Corridor rail line to the New Brunswick train station and the New Jersey Transit buses serving New Brunswick and the campus from various points in Middlesex County.

Cycling is often the easiest, healthiest, and quickest way to get around the campus. The university is actively pursuing the construction of a network of bikeways to connect all New Brunswick campuses.

Vanpooling
Qualified vanpoolers may also take advantage of the Mass Transit Commutation Tax Benefit program administered by University Human Resources.
Handicapped Van Transport
Van transport is available for students with permanent disabilities who are unable to use the campus bus to get to and from class. Requests must be made through the dean’s office. Transport schedules are based on a student’s semester schedule. Pickups are made up to 30 minutes before and after class. Additional pickups may be arranged on a limited basis. No transports can be made off campus. Students with temporary disabilities may be accommodated on a limited basis. Requests for immediate transports cannot be honored.